

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL LAW ENFORCEMENT TRAINING CENTERS**

FLETC DIRECTIVE NO:	10-01 (No Manual)
DIRECTIVE TITLE:	Use of the DHS Seal
EFFECTIVE DATE:	July 15, 2015

I. POLICY: The Federal Law Enforcement Training Centers (FLETC) shall use the Department of Homeland Security (DHS) official seal exclusively in accordance with the requirements of DHS Management Directives (MD) 123-06, Use of the DHS Seal, and 123-08, Policy on the Creation of New DHS Organizational Seals and Program Identities. Furthermore, any request to use the DHS seal in a manner not explicitly listed in DHS MD 123-08, or any request to create or alter any FLETC program identity, will be coordinated with the Protocol and Communications Office (PCO), and must be approved by the FLETC Director prior to submission to the DHS Office of Public Affairs for approval.

II. SCOPE: This directive applies to all FLETC training delivery points.

III. REFERENCES:

A. DHS MD 123-06, Use of the DHS Seal.

B. DHS MD 123-08, Policy on the Creation of New DHS Organizational Seals and Program Identities.

IV. CANCELLATIONS: This directive hereby supersedes FLETC Directive and Manual 10-01, Use of the DHS Seal; dated May 1, 2006.

V. ADDITIONAL GUIDANCE:

A. The PCO will create and maintain a record of DHS-approved Seals for the FLETC, its sub-Components, and its offices.

B. The PCO will create and maintain a record of DHS-claimed Program Identities for the FLETC, its sub-Components, and its offices.

C. [DHS MD 123-06, Use of the DHS Seal](#) and [DHS MD 123-08, Policy on the Creation of New DHS Organizational Seals and Program Identities](#).

VI. OFFICE OF PRIMARY INTEREST: Protocol and Communications Office, Office of the Director.

Signature on File

Connie L. Patrick
Director